

THE CORPORATION OF THE MUNICIPALITY OF SOUTH BRUCE BY LAW #2022-119

BEING A BY-LAW to Authorize the Mayor and CAO/Clerk to sign, on behalf of Council, the Amended & Restated Multi-Year Funding Agreement Between the Nuclear Waste Management Organization (The “NWMO”) and the Corporation of the Municipality of South Bruce (the “Municipality”)

WHEREAS the Municipal Act, as amended, permits the Councils of all Municipalities to enter into certain agreements;

AND WHEREAS under By-law #2020-53 the Municipality entered into an agreement with the NWMO dated July 1, 2020;

AND WHEREAS under By-law #2021-35 the Municipality amended certain portions of the Agreement with the NWMO to extend the First Year Term and amend the First Year Work Plan and Budget along with other ancillary sections;

AND WHEREAS under By-law #2022-14 the Municipality amended certain portions of the Agreement to include funding of the 2022 Nuclear Exploration Project Budget and to include provisions and a process to carry over unused budget from the First and Second Years;

AND WHEREAS under By-law #2022-60 the Municipality amended certain portions of the Agreement to include the amended Second Year Work Plan and Budget to carry forward certain unused funds into the Third Year, to incorporate the Third Year Work Plan and Budget and to extend the Term;

AND WHEREAS the Municipality of South Bruce deems it desirable to continue participation in the Adaptive Phase Management Site Selection Process with Nuclear Waste Management Organization (NWMO) to further assess the benefits and potential impacts of locating a deep geological repository and Center of Expertise in South Bruce, and to explore potential for partnership between the NWMO and the Municipality related to the Adaptive Phase Management Project and Site Selection Process;

NOW THEREFORE the Council of the Corporation of the Municipality of South Bruce ENACTS the following:

1. The Mayor and CAO/Clerk are hereby authorized to enter into an amended and restated Multi-Year Funding Agreement (the “Third Amended & Restated Agreement”) with the NWMO in the form attached hereto and designated as Schedule A to this By-law, subject to minor administrative amendments.
2. This By-law shall come into force and takes effect on the day of final passing thereof.

Read a First, Second and Third Time and finally passed this 13th day of December, 2022

Mark Goetz, Mayor

Leanne Martin, CAO/Clerk

Seal.

THIS AMENDED & RESTATED MULTI-YEAR FUNDING AGREEMENT (the “**Third Amended & Restated Agreement**”) is made as of _____, 2022 (the “**Effective Date**”) between the Nuclear Waste Management Organization (“**NWMO**”) and the Corporation of the Municipality of South Bruce (the “**Municipality**”).

WHEREAS the NWMO and Municipality entered the Agreement dated as of July 1, 2020 and the parties entered into the Amended & Restated Agreement as of April 27, 2021 to incorporate the First Year Work Plan and Budget and further entered into the Second Amended & Restated Agreement as of February 8, 2022 to incorporate the Second Year Work Plan and Budget. The parties entered into the Third Amended & Restated Agreement as of June 14, 2022 to amend the Second Year Work Plan and Budget to address the First Year Unused Budget and reallocation of certain funds.

AND WHEREAS the parties now wish to further amend certain portions of the Agreement to attach the amended Second Year Work Plan and Budget to carry forward certain unused funds into the Third Year, to incorporate the Third Year Work Plan and Budget and to extend the Term.

NOW THEREFORE in consideration of the mutual covenants herein, the NWMO and Municipality agree as follows:

SECTION 1 PURPOSE AND OBJECTIVE

1.1 Continuation of APM Site Selection Process

The purpose of this Agreement is to provide the Municipality with the funding necessary to continue participating in NWMO’s Adaptive Phased Management Site Selection Process (the “**APM Site Selection Process**”), to independently assess the benefits and potential impacts of locating a deep geological repository (the “**DGR**”) and Centre of Expertise in South Bruce, and to explore the potential for partnership between the NWMO and the Municipality related to the APM Project and the APM Site Selection Process.

1.2 No Community Consent

NWMO acknowledges that that the entering into of this Agreement by the Municipality does not constitute community consent to the DGR or the selection of South Bruce as the final host community in the APM Site Selection Process.

SECTION 2 NWMO FUNDING

2.1 Funding Obligation

NWMO will provide the Municipality with the necessary funding to cover all Costs (except Ineligible Expenses) related to the Core Funding Activities, Community Well-Being Activities, Early Investments in Education and Skills and the Near-term Investment Activities in accordance with the Budget and Work Plan.

2.2 First Year Budget and Work Plan

The Budget and Work Plan for the First Year are attached as Schedule B of this Agreement.

2.3 Second Year Budget and Work Plan

The Municipality will submit a Budget and Work Plan for the Second Year by October 1, 2021. NWMO will review the Budget and Work Plan for the Second Year and, upon receiving NWMO’s agreement, the parties will execute an amendment in accordance with Section 13 to replace the Budget and Work Plan in the Schedules.

2.4 Third Year Budget and Work Plan

The Municipality will submit a Budget and Work Plan for the Third Year by October 1, 2022. NWMO will review the Budget and Work Plan for the Third Year and, upon receiving NWMO's agreement, the parties will execute an amendment in accordance with Section 13 to replace the Budget and Work Plan in the Schedules.

2.5 Fourth Year Budget and Work Plan

The Municipality will submit a Budget and Work Plan for the Fourth Year by October 1, 2023. NWMO will review the Budget and Work Plan for the Fourth Year and, upon receiving NWMO's agreement, the parties will execute an amendment in accordance with Section 13 to replace the Budget and Work Plan in the Schedules.

2.6 Community Well-Being Activities Reserve Fund

The Municipality shall maintain a reserve fund for the Community Well-Being funding amount under this Agreement. The Municipality shall provide the NWMO with the applicable Council by-law or resolution establishing the reserve fund.

2.7 Near-term Investment Activities

The Municipality may from time to time submit proposals to NWMO for funding for Near-term Investment Activities not identified in the Budget and Work Plan. If NWMO agrees to fund such Near-term Investment Activities, the parties shall enter into a separate contract for such Near-term Investments Activities and then attach such contract as Schedule C in accordance with Section 13.

SECTION 3 DISBURSEMENT AND USE OF FUNDS

3.1 Initial Disbursement

NWMO will pay twenty-five percent (25%) of the Annual Funding for the First Year to the Municipality, unless otherwise agreed to by the Parties, upon signing of this Agreement by electronic funds transfer (the "**Initial Disbursement**").

3.2 Quarterly Disbursements

The Municipality may request a disbursement of up to twenty-five percent (25%) of the Annual Funding, unless otherwise agreed to by the Parties, in March, June, September and December of each year (each a "**Quarterly Disbursement**"). NWMO will pay the Quarterly Disbursement by electronic funds transfer.

Each request for a Quarterly Disbursement will be accompanied by (i) a Request for Funding and (ii) a report that specifies, for the preceding three months, those activities in the Work Plan undertaken by the Municipality, certifies the Costs incurred by the Municipality and identifies any variances from the Budget (the "**Quarterly Report**").

The parties will discuss any concerns arising from the Quarterly Report and resolve any queries in a timely manner.

3.3 The Use of Funds

The Municipality shall use the funding provided under the terms of this Agreement solely for the purposes of carrying out the Core Funding Activities, Community Well-Being Activities, Early Investments in Education and Skills and the Near-term Investment Activities as provided for in the Budget and Work Plan.

The Municipality may reallocate amounts of less than \$25,000 between activities listed in the Budget and Work Plan without submitting a revised Budget and Workplan to the NWMO. For any reallocations greater than \$25,000, the Municipality shall submit a revised Budget and Workplan to the NWMO and, upon receiving NWMO's agreement, the parties will execute an amendment in accordance with Section 13 to replace the Budget and Work Plan in the Schedules.

3.4 Additional Funding Amounts in the Second Year, Third Year and Fourth Year

In the Second Year, Third Year and Fourth Year, the NWMO or the Municipality may request that the Municipality carry out further Work Plan deliverables that require additional funding beyond the approved Annual Funding for the applicable year (the "**Additional Funding Amount**"). The parties will determine the Additional Funding Amount and the Municipality will submit a revised Budget and Work Plan for NWMO's review and approval. Upon receiving NWMO's agreement, the parties will execute an amendment in accordance with Section 15 to replace the Budget and Work Plan in the Schedules.

3.5 Unused Funds

If the total of the Initial Disbursement and the Quarterly Disbursements in the First Year is less than the Annual Funding for the First Year, the Municipality may request an increase in the Annual Funding for the Second Year which will be considered by the NWMO.

If the total of the Quarterly Disbursements in the Second Year is less than the Annual Funding for the Second Year, the Municipality may request an increase in the Annual Funding for the Third Year which will be considered by the NWMO.

If the total of the Quarterly Disbursements in the Third Year is less than the Annual Funding for the Third Year, the Municipality may request an increase in the Annual Funding for the Fourth Year which will be considered by the NWMO.

The parties acknowledge that the Municipality may have unused Budget in the First Year, Second Year and Third Year and may submit a written request to NWMO to carry over such unused Budget (the "**Unused Budget**"). Upon submitting a request to carry forward the Unused Budget, with the submission of a Quarterly Report or the respective Annual Report, as defined in section 4 below, the NWMO will have thirty (30) business days to review this request and provide any comments to the Municipality. The parties will then determine the total amount of Unused Budget to be carried forward into the Second Year or the Third Year. For avoidance of doubt, the parties will execute an amendment in accordance with section 15 to revise the Schedules, as applicable.

The Municipality will not be entitled to carry over such unused funding past the end of the Fourth Year without the agreement of NWMO and shall return any unused funds to NWMO if requested by NWMO within sixty (60) days of the end of the Fourth Year.

If this Agreement is terminated prior to the end of the Fourth Year, the Municipality will not be permitted to carry over any unused funding past the end of the Term unless otherwise agreed to by the parties, acting reasonably with the objective of ensuring that the costs committed by the Municipality for participating in the APM Site Selection Process are fully covered.

SECTION 4 REPORTING AND REVIEWS

The Municipality will provide the NWMO with the following reports:

- (i) a report within forty-five (45) business days of the end of each quarter from the anniversary of the Effective Date which shall include: (A) an update on the status of activities in relation to the Work Plan and Budget for prior three (3) month period, and (B) a Request for Funding for a Quarterly Disbursement (each, a "**Quarterly Report**");

- (ii) a report within thirty (30) business days of each of the first, second and third anniversaries of the Effective Date which shall include a high-level summary of the status of the activities completed in the prior twelve (12) month period (each, an “**Annual Report**”). For certainty, the Annual Report may be included in the Quarterly Report to be delivered to the NWMO in satisfaction of (i) of this Section; and
- (iii) a final report on the activities completed and the funding used during the Term within thirty (30) business days of the Contract End Date (the “**Final Report**”),

(collectively, the “**Reports**”).

If the NWMO has any concerns with a Report, the Parties will discuss the issues and the Municipality may be required to provide an updated Report.

Prior to the end of the Third Year, NWMO and the Municipality will meet to review this Agreement and to determine if amendments are needed.

SECTION 5 FREEDOM OF INFORMATION

NWMO acknowledges that the Municipality is subject to the *Municipal Freedom of Information and Protection of Privacy Act* (Ontario) and has statutory responsibilities to provide a right of access to information under its control.

SECTION 6 TERM, DEFAULT AND TERMINATION

6.1 Term

This Agreement will become effective on the Effective Date and will terminate on December 31, 2024 or such earlier date on which this Agreement is terminated under this Section 6 (the “**Term**”).

6.2 Material Breach

If a party commits a material breach of this Agreement or applicable legislation, the non-breaching party may deliver a written notice to the breaching party that will set out the nature of the breach and a reasonable cure period. The parties will seek to resolve the matter during the cure period through the dispute resolution provision below. If the breach is not cured by the date set out in the notice, then the non-breaching party may terminate this Agreement.

6.3 Termination

Each of the following events will trigger the early termination of this Agreement (each a “**Termination Event**”):

- (i) the Municipality notifies NWMO in writing that it wishes to withdraw from the APM Site selection Process;
- (ii) the APM Project or the APM Site Selection Process is concluded, suspended or terminated by NWMO;
- (iii) NWMO selects the Municipality or another municipality participating in the APM Site Selection Process as the final host community pursuant to the APM Site Selection Process;
- (iv) there is a material change in law that affects NWMO’s ability to successfully implement the APM Project or complete the APM Site Selection Process;
- (v) a party commits an act of fraud in relation to this Agreement; or

(vi) a party admits in writing its inability to pay debts as they become due, files or becomes the subject of a petition in bankruptcy, appoints a receiver, acquiesces in the appointment of a receiver or trustee, becomes insolvent, makes an assignment for the benefit of creditor, or goes into liquidation or receivership.

6.4 Survival

Section 7 of this Agreement shall survive the termination of this Agreement.

SECTION 7 RECORDS RETENTION AND AUDIT RIGHTS

7.1 Record-Keeping

The Municipality will maintain proper and distinct books, records, contracts, accounts, invoices and all other information, including material correspondence, relating to the Costs (the “Records”) during the Term and then for a period of seven (7) years.

7.2 Audit Rights

During the Term, NWMO has the right to carry out a financial audit of the Records, conducted by an independent auditor selected jointly by NWMO and the Municipality, once every year or at such other frequency required by NWMO. The scope of such financial audits will be jointly developed, and agreed to, by both NWMO and the Municipality, acting reasonably. If any discrepancy is identified by the audit, the appropriate adjustments will be promptly made.

SECTION 8 COMMITMENT TO ENGAGE IN APM SITE SELECTION PROCESS, ACKNOWLEDGEMENT OF FUNDING AND PUBLIC ANNOUNCEMENTS

8.1 Commitment to Engage in APM Site Selection Process

The Municipality acknowledges its willingness to continue in the APM Site Selection Process to learn about the project, build awareness in the broader region and explore the potential for partnership with the NWMO.

8.2 Acknowledgement of Funding

The Parties will discuss and agree how the Municipality will recognize NWMO’s funding under this Agreement.

8.3 Public Announcements

The Parties will develop a communications plan and agree that public announcements and communications with the media regarding this Agreement will be made in accordance with this communication plan.

SECTION 9 INSURANCE REQUIREMENTS

Each party represents, warrants and covenants that it has, and will maintain, with a financially responsible insurer, all the necessary and appropriate insurance that a prudent person carrying out activities similar to those described in this Agreement would maintain, including commercial general liability insurance on an occurrence basis for third party bodily injury, personal injury and property damage, to an inclusive limit of not less than five million dollars (\$5,000,000) per occurrence.

SECTION 10 DISPUTE RESOLUTION

The Parties will seek to resolve all disputes relating to this Agreement by referring the dispute to the management teams of the Municipality and the NWMO. If the Parties do not resolve the dispute through the management teams, either Party may request that the dispute be resolved by the Council and NWMO's Vice President of Site Selection.

SECTION 11 FORCE MAJEURE

If, by reason of Force Majeure, either party is unable, wholly or partially, to perform or comply with its obligations, then the party will be temporarily excused and relieved from performing or complying with their obligations under this Agreement and neither party will be liable for any liabilities, damages, losses, payments, costs, expenses to, or incurred by, the other party in respect of or relating to such Force Majeure and the other party's failure to so perform or comply during the continuance of Force Majeure.

The party invoking Force Majeure will give prompt written notice of the commencement and termination of the event of Force Majeure, provided that such notice will be given within 10 business days of the commencement or termination of the event or circumstances constituting Force Majeure, as applicable.

The party invoking Force Majeure will use commercially reasonable efforts to remedy the situation and remove, so far as possible, the event of Force Majeure.

The parties acknowledge that the current global pandemic ("**COVID 19**") is impacting the global economy and business operations in a way that is rapidly evolving and changing and the impacts of COVID 19 may delay and/or intermittently impact a party's ability to perform or comply with its obligations. For any delays or impacts caused by COVID 19, the impacted party shall notify the other party as soon as reasonably practicable of the impact of COVID 19 and the parties shall consult and agree on i) any possible remedial course(s) of action during such caused delays, and/or ii) an extension of dates in the Work Plan or amendments to the Budget.

SECTION 12 NOTICE PROVISIONS AND COMMUNICATION

Notice to a party will be delivered in writing or electronically to the addresses set out below. Notices will be deemed to be received on the earlier of the time of actual receipt or two clear days (excluding Saturdays, Sundays and civic holidays in the Province of Ontario) after the sending thereof. Addresses for notices to a party are as follows:

For NWMO:

Organization: Nuclear Waste Management Organization
Address: 22 St. Clair Avenue West, 4th Floor
Toronto, ON M4T 2S3
Attention: Doug Taylor
Email: dtaylor@nwmo.ca

For the Municipality:

Organization: The Corporation of the Municipality of South Bruce
Address: PO Box 540, 21 Gordon St. E Teeswater ON, N0G 2S0
Attention: Leanne Martin, CAO/Clerk
Email: clerk@southbruce.ca

SECTION 13 INTERPRETATION

Capitalized terms used and not defined in this Agreement will have the meanings given to them in Schedule A. The attached Schedules are incorporated into this Agreement.

At any particular time, this Agreement, together with all Schedules constitute the entire agreement between the parties and supersedes all prior agreements, negotiations and discussions, whether written or oral.

This Agreement will be construed and governed by the laws of the Province of Ontario and the federal laws of Canada applicable in the Province of Ontario.

This Agreement will enure to the benefit of and will be binding on and enforceable by the parties and their respective successors and assigns. Neither party may assign this Agreement, in whole or in part, without the prior written consent of the other party, which may be unreasonably withheld.

If any provision of this Agreement is determined by a court of competent jurisdiction to be invalid, illegal or unenforceable, such determination will not impair or affect the validity, legality or enforceability of the remaining provisions hereof, and each provision is hereby declared to be separate, severable and distinct.

This Agreement may be amended, altered or modified only by a written document signed by both the Municipality and NWMO. No written waiver of any provision of this Agreement will constitute a waiver of any other provision, nor will any waiver constitute a continuing waiver unless otherwise provided.

NWMO and the Municipality are independent and neither party has any authority whatsoever to enter into legally binding obligations on behalf of the other.

This Agreement may be executed in several counterparts, each of which so executed will be deemed to be an original, and such counterparts together will constitute one and the same instrument and will be deemed to bear the Effective Date.

[signature page to follow]

IN WITNESS WHEREOF, and intending to be legally bound, the parties have executed this Agreement by the undersigned duly authorized representatives as of the date listed below.

NUCLEAR WASTE MANAGEMENT ORGANIZATION

CORPORATION OF THE MUNICIPALITY OF SOUTH BRUCE

Signature

Signature

Laurie Swami, Chief Executive Officer

Mark Goetz, Mayor

Date executed

Date executed

I have the authority to bind NWMO.

I have the authority to bind the above Municipality.

SCHEDULE A

DEFINITIONS

The following terms have the respective meaning stated below when used in this Agreement:

Annual Funding	means the annual amount of funding for each of the Core Funding Activities, the Community Well-Being Activities, Early Investments in Education and Skills and the Near-term Investments Activities contained in the Budget.
APM Project	means the project carried out by the NWMO as legislated under the <i>Nuclear Fuel Waste Act</i> .
Budget	means the budget for the Core Funding Activities, the Community Well-Being Activities, Early Investments in Education and Skills and the identified Near-Term Investment Activities attached as Schedule B.
Community Well-Being Activities	means activities performed by the Municipality that: (a) support the Municipality's continuing efforts to build community sustainability and well-being; and (b) support capacity building to participate in discussions to explore partnership with the NWMO and the host the APM project in the future through the development of transferrable skills, which are performed in accordance with the Municipality's Resolution for the Community Well-Being Activities.
Core Funding Activities	means the following activities performed by the Municipality related to the APM Project: (a) administration; (b) learning; (c) technical studies and assessments; (d) planning and capacity building; (e) activities that encourage youth involvement in community learning and decision making related to the APM Project; (f) building awareness and fostering shared planning in the broader area.
Costs	means actual costs, expenses, fees, taxes, rates, or other consideration including all expenses and mandatory employment-related costs relating to the employment of any person(s) using any funds under this Agreement.
Early Investments in Education and Skills	means investments in training and education to equip community members, including youth, to work at the Centre of Expertise, and in subsequent site preparation, construction and operation activities. These investments are intended to include transferable skills that could be applied to other projects or workplaces as well.
First Year	means the portion of the Term from the Effective Date until December 31, 2021.
Force Majeure	means any act, event, cause or condition, including pandemic, that prevents a party from performing its obligations, but only if and to the extent such event or circumstance could not reasonably have been anticipated after the Effective Date and is beyond the affected party's reasonable control and not caused, directly or indirectly, by fault or negligence of the party seeking to have its performance obligation excused.
Fourth Year	means the portion of the Term from January 1, 2024 until December 31, 2024.

Ineligible Expenses	<p>means any Costs:</p> <ul style="list-style-type: none"> (a) that materially deviate from the Budget or Work Plan, unless otherwise agreed to in writing by NWMO; (b) incurred before the Effective Date or after the Term except as approved in writing by NWMO; (c) that the Municipality did not directly incur or that are not evidenced by deliverables or other evidence of payment satisfactory to NWMO; (d) for travel, hospitality or meals that do not comply with the NWMO Expense Guideline for External Parties; and (e) in respect of HST.
Near-term Investments Activities	means activities for well-being projects identified by the Municipality based on criteria (to be provided by the NWMO to the Municipality) to ensure that such funding will achieve its intended purpose and benefit members of the community, approved by NWMO and subject to additional terms and conditions contained in the contract attached as Schedule C.
NWMO Expense Guideline for External Parties	means the NWMO <i>Expense Guideline for External Parties</i> , as may be amended from time to time.
Request for Funding	means a statement addressed to NWMO from the Municipality that specifies a requested Quarterly Disbursement.
Second Year	means the portion of the Term from January 1, 2022 until December 31, 2022.
Third Year	means the portion of the Term from January 1, 2023 until December 31, 2023.
Work Plan	means the work plan for Core Funding Activities, the Community Well-Being Activities, Early Investments in Education and Skills and the identified Near-Term Investment Activities attached as Schedule B as updated from time to time.

LIST OF REMAINING SCHEDULES:

- **Schedule B:** Budget and Work Plan
- **Schedule C:** Contracts for Near-Term Investments Activities (if any)
- **Schedule D:** Financial Controls

**FIRST YEAR – BUDGET, WORK
PLAN AND MUNICIPALITY
DOCUMENTS**

THE CORPORATION OF THE MUNICIPALITY OF SOUTH BRUCE BY LAW #2020-53

BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN, ON BEHALF OF COUNCIL, THE MULTI YEAR FUNDING AMENDMENT BETWEEN THE NUCLEAR WASTE MANAGEMENT ORGANIZATION (NWMO) AND THE CORPORATION OF THE MUNICIPALITY OF SOUTH BRUCE (the "Municipality")

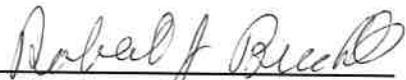
WHEREAS the Municipal Act, as amended, permits the Councils of all Municipalities to enter into certain agreements;

AND WHEREAS the Municipality of South Bruce deems it desirable to continue participation in the Adaptive Phase Management Site Selection Process with Nuclear Waste Management Organization (NWMO) to further assess the benefits and potential impacts of locating a deep geological repository and Center of Expertise in South Bruce, and to explore potential for partnership between the NWMO and the Municipality related to the Adaptive Phase Manage Project and Site Selection Process;

NOW THEREFORE the Council of the Corporation of the Municipality of South Bruce ENACTS the following:

1. The Mayor is hereby authorized to enter into a Multi-Year Funding Agreement with the NWMO in the form attached hereto and designated as Schedule A to this By-law, subject to minor administrative amendments.
2. This By-law shall come into force and takes effect on the day of final passing thereof.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED this 23rd day of June 2020


Robert Buckle, Mayor


Leanne Martin, Clerk

Seal

SCHEDULE B

Budget and Work Plan

YEAR 2021

Administration

\$ 674,500

Activities	Description	Amount	Estimated Completion Date	Comment	Additional Narrative
Wages and Benefits	01-6001-1000 & 01-6001-2000	\$ 489,800			
Wages, Benefits,	Staff Wages and Benefits for time spent on the project and for training purposes. This section includes: Project Manager (PM), Communications Officer (CO), CLC Project Coordinator (CLC PC), GIS Summer Student, Administrative Summer Student, other Municipal Staff and council involved in the project for attending meetings, conferences etc.		Ongoing		
Materials, Supplies, Expenses	01-6001-4000	\$ 121,700			
Council/CLC Mileage/Meals, and Miscellaneous Expenses	Council/CLC expenses for travel, meetings, conferences meals, mileage, and accommodations in accordance with the Municipality of South Bruce Compensation and expenses policy		Ongoing		
Printing	Photocopies and admin printing		Ongoing		
Office Supplies	Supplies to support the PM, CO, and CLC Coordinator		Ongoing		
Communications Materials and Expenses	Communications related to the project radio ads, News paper Ads, Posters, other printed material for distribution to the public related to the project. Weekly updates in the local papers.		Ongoing		
Computer Programs/Support	Computer programs to support the effective operations.		Ongoing		
Meeting Costs and Overhead	Covers costs associated with over head expenses incurred to support the municipality's administrative operations related to the project		Ongoing		
Office Equipment	Covers the cost for the following office equipment: includes desks, computers, chairs, etc. for staff as necessary		Q2 -2021		
Staff Mileage and Miscellaneous Expenses	Mileage, accommodations, and meal expenses for staff attending meetings, conferences, community engagements, etc.		Ongoing		
Major Project and Expenses	01-6001-4950	\$ 63,000			
Technology Upgrades for Stakeholder Management	StakeTracker software to maintain stakeholder database and track community engagement activities				
Agenda Manager	Software for managing agenda including video				
Technology Upgrades for Livestreaming meetings	Livestreaming hardware to broadcast community engagement activities				

Learning

\$ 58,200

Activity	Description	Amount	Estimated Completion Date	Comment	Additional Narrative
Learning Expenses	01-6002-4000	\$ 58,200			
Lunch and Learn	Provide Businesses, Organizations, and Groups with a briefing of the site selection process and project details. Program offered and provided as requested by groups.		Q3 Q4 - 2021	COVID impact	
Breakfast Briefing	Set up by South Bruce and open to any participant. Overview of Project and current update on progress of NWMO studies and assessment		Q3 Q4 - 2021	COVID impact	
Virtual Forum	A multi-day event established for the community to hear from key NWMO speaker's related to various aspects of the project.		Q1 - 2021	COVID impact	
Western Waste Facility Tours	Opportunity for SB community members, industries, organizations, to attend a tour of the Western Waste Management Facility		Q3 Q4 - 2021	COVID impact	
Community Course Nuclear 101	A virtual course set up for South Bruce community members, businesses, organizations to become more familiar with the nuclear industry.		Q2 - 2021	COVID impact	
Engagement and Learning Activities	The CLC committee requires the flexibility to address questions and concerns risen by the community and funds have been allocated to provide the CLC and Council the flexibility to engage, evaluate, and enhance learning opportunities as new idea's or matters arise (Speakers, Open Houses, etc.).		Ongoing	COVID impact	

Technical Studies and Assessments

\$ 733,000

Activities	Description	Amount	Estimated Completion Date	Comment	Additional Narrative
Contracted/Consulting Services	01-6003-6000	\$ 733,000			
Consulting Third Party Reviews	Funds allocated for consulting and/or third party review. The expenditure of these funds will be identify as we conduct a complete review of the project visioning and identify areas of further study.		Ongoing		
Economic Modelling Study	A study that will provide the municipality with information related to the socio-economic impact of the project.		Q2 - 2021		

Planning and Capacity Building

\$ 601,000

Activities	Description	Amount	Estimated Completion Date	Comment	Additional Narrative
Materials, Supplies and Expenses	01-6004-4000	\$ 26,000			
Business Promotion and Networking Expenses	South Bruce has a positive, welcoming business culture. Supporting this culture will position South Bruce as an attractive and receptive community for new businesses. Engaging the current network of business owners will assist in retaining and attracting business. Continue to support and build the vibrancy of our downtowns to support future growth.		Ongoing		
Major Expenses & Projects	01-6004-4950	\$ 165,000			

Strategic Plan Update	Corporate Strategic Plan Update will create an updated plan from the 2014-2019 plan. It will offer a strategic approach that advances action to address key priority areas identified as important over the next four to five years.				Q4 2021
Economic Development Plan Update	Economic Development Plan Update is an opportunity to assess the foundations for future growth, and establish the necessary directions and actions to achieve further success and to stimulate increase growth and development in the Municipality of South Bruce.				Q4 2021
Building Condition Assessments	Knowledge of the municipality and our respective asset portfolios has traditionally guided decision-making and planning and informally prioritized the most critical assets. The assessments will provide current condition assessments and values for components of all major facilities owned by the municipality. Having up-to-date condition information in one place will centralize all facility information, helping to prioritize projects as part of the long-term financial plan.				Q1 2021
Zoning By-law Update	Planning and Zoning play critical roles in the organized development, future development and direction of the Municipality of South Bruce. The Zoning By-law regulates uses of properties, types, size and location of development permitted on properties.				Q4 - 2021
Contracted/Consulting Services 01-6004-6000		\$ 410,000			
Legal Consultant/Advisory Working Group	An advisor to the municipality on the project.		Ongoing		
Conferences	Costs associated with opportunities for Council, CLC Members, staff and delegates to attend conferences. Example conference opportunities: International Conference on Geological Repositories CNA annual conference and WIN conference		Q2 - 2021		
CLC/Council/Staff Training Opportunities	Costs associated with training opportunities to build capacity. Opportunities such as communications, accessible documents, freedom of information, project management training, leadership, etc.)		Ongoing		
Communications Consultant/Advisor	Resources available to the Municipal Project team, Council, CLC as we further communicate and engage with the community and region.		Ongoing		
Consulting Firm Expenses	Retain a consulting firm to assist the municipality through the adaptive phase management process. These costs will provide the municipality the opportunity to consult with various professionals throughout the year on topics related to the project.		Ongoing		

Youth Learning and Activities		\$ 30,500			
Activities	Description	Amount	Estimated Completion Date	Comment	Additional Narrative
Materials Supplies and Expenses 01-6005-4000		\$ 30,500			
Youth Sponsorships	This will include providing sponsorships for Youth Activities such as sponsor skates, youth to participate in camps related to STEM, graduation awards, etc.		Ongoing		
Indigenous Performance to elementary Schools	Support cultural learning opportunities within the South Bruce Schools		Q3 - 2021		
Family Science Night	Provide an opportunity for South Bruce Families to have a fun night in with Scientist in Schools providing virtual science opportunities/experiences.		Q2 - 2021		
Youth Engagement Studies/Activities	Funding in this category will provide the opportunity to be flexible with the ability to create a youth engagement study/plan or to create activities that will further build community connections with our youth.		Q3 Q4 - 2021		
Women in Skills Trade Event	Empower women to consider the trades as a future career opportunity. This event will host a guest speaker, skills, trade simulators, and a meal		Q4 - 2021		

Building Awareness/Planning Broader Area		\$ 85,000			
Activities	Description	Amount	Estimated Completion Date	Comment	Additional Narrative
Materials Supplies and Expenses 01-6006-4000		\$ 21,000			
Engagement Activities	Engagement with surrounding municipalities and organizations (breakfast meetings, etc)		Ongoing		
Tours	Western Waste Facility Tours/Oakville Facility Tours (3 tours at each locations) for broader area.		Q2 Q4 - 2021		
Major Project's and Expenses 01-6006-4950		\$ 64,000			
Municipal Website	The Municipality strives to keep communications open and transparent with the community and broader area. Creating an updated municipal website to include the Community Liaison Committee's Information (News, FAQ, Meeting Agenda's/Reports, Events, Activities, etc.) would assist in the ability to provide updated information on the project.		Ongoing		

Additional Funding Programs					
Activities	Description	Amount	Estimated Completion Date	Comment	Additional Narrative
Early Investments in Education and Skills 01-6013-4109					
Investments					
Community Well Being Reserve Fund 04-0300-4606					

Investments					
Near-term Investments \$TBD	02-6004-0000				
Investments					

Funding Agreement Summary

Administration		
Wages and Benefits	\$	489,800
Materials, supplies and expenses	\$	121,700
Major projects expenses	\$	63,000
Total Administration	\$	674,500
Learning	\$	58,200
Assessment - contracted consultants	\$	733,000
Planning and Capacity building		
Materials, supplies and expenses	\$	26,000
Major projects expenses	\$	165,000
Contracted / Consulting	\$	410,000
Total Planning and Capacity building	\$	601,000
Youth Activities	\$	30,500
Building Awareness	\$	85,000
"other"	\$	-
Total agreement	\$	2,182,200
EIES	\$	30,000
CWB Reserve Fund	\$	300,000
Total annual funding (2021)	\$	2,512,200

2020 Resource Funding (Actual)	\$	475,019
2020 EIES	\$	30,000
2020 CWB Reserve Fund	\$	300,000
Total actual cost (2020)	\$	805,019



Summary

The Municipality of South Bruce has been actively involved in the Nuclear Waste Management Organization (NWMO) site selection process since 2012. The NWMO provides funding to support the municipality in its involvement in the Adaptive Phase Management Site Selection Project. This funding will be allocated within the attached budget for the time period beginning July 1, 2020 and ending on June 30, 2021. This budget may be amended from time to time as priorities change and new initiatives are identified.

A summary is provided below with the complete budget attached.

Core Funding Activity	Budgeted Amount
Administration	\$539,600.00
Learning	\$82,200.00
Technical Studies and Assessments	\$190,000.00
Planning and Capacity Building	\$528,000.00
Youth Learning and Activities	\$35,500.00
Building Awareness /Planning in Broader Area	\$71,000.00
Total	\$1,446,300.00

Community Well Being	\$300,000.00
Near Term Investments	TBD



Administration

The administration section of this budget covers activities and expenses associated with exploring the Adaptive Phase Management Site Selection Process. The administration cost includes staff compensation, office costs and other administration expenses. A large portion of this budget relates to South Bruce project team. The project team includes the Project Manager, Communications/Public Relations Officer, the CLC Project Coordinator, other municipal staff and Council.

Within the text below we will briefly describe the items that are included within this section of the budget.

The overall administration budget is \$539,600.00

Quarter 3 & 4 2020 Expenditures = \$266,450 .00

Quarter 1 & 2 2021 Expenditures = \$273,150 .00

Activities	Description	Estimated Completion Date
Wages and Benefits		\$392,300.00
Wages, Benefits,	Staff Wages and Benefits for time spent on the project and for training purposes. This section includes: Project Manager (PM), Communications Officer (CO), CLC Project Coordinator (CLC PC), GIS Summer Student, Administrative Summer Student, other Municipal Staff and council involved in the project for attending meetings, conferences etc.	Ongoing
Materials, Supplies, Expenses		\$137,300.00
Council/CLC Mileage/Meals, and Miscellaneous Expenses	Council/CLC expenses for travel, meetings, conferences meals, mileage, and accommodations in accordance with the Municipality of South Bruce Compensation and expenses policy	Ongoing
Printing	Envelopes, labels, printing and postage for mailing of the monthly flyers	Ongoing
Office Supplies	Supplies to support the PM, CO, and CLC Coordinator	Ongoing
Communications Materials and Expenses	Communications related to the project radio ads, News paper Ads, Posters, other printed material for distribution to the public related to the project.	Ongoing
Computer Programs/Support	Computer programs to support the effective operations. Also provides costs for initial IT support.	Q3 -2020
Meeting Costs and Overhead	Covers costs associated with over head expenses incurred to support the municipality's administrative operations related to the project	Ongoing
Office Equipment	Covers the cost for the following office equipment: includes desks, computers, chairs, etc. for the PM, CO, CLC Project Coordinator	Q3-2020

Staff Mileage and Miscellaneous Expenses	Mileage, accommodations, and meal expenses for staff attending meetings, conferences, community engagements, etc.	Ongoing
Major Project and Expenses		\$10,000.00
Technology Upgrades for Community Participation	This provides the opportunity for staff to investigate and implement opportunities for Technology Add-on: Similar to establishing a live question/concern collecting solution for online meetings to capture questions/comments.	Ongoing



Learning

The learning engagements identified will provide the community, organizations, and businesses the opportunity to learn about the project, NWMO, and the community's involvement in the project. Funding has also been included to allow the CLC

Committee and the South Bruce team the flexibility to be responsive to the requests and concerns of the community that may be seen as a priority throughout this budget cycle.

Annual Amount: \$82,200.00

Quarter 3 & 4 2020 Expenditures = **\$22,850 .00**

Quarter 1 & 2 2021 Expenditures = **\$59,350 .00**

Activity	Description	Estimated Completion
Lunch and Learn	Provide Businesses, Organizations, and Groups with a briefing of the site selection process and project details. Program offered and provided as requested by groups.	Q4 - 2020 Q1, Q2 - 2021
Breakfast Briefing	Set up by South Bruce and open to any participant. Overview of Project and current update on progress of NWMO studies and assessment	Q4 - 2020 Q1, Q2 - 2021
Forum	A one day event established for the community to hear from key NWMO speaker's related to various aspects of the project.	Q1-2021
Western Waste Facility Tours	Opportunity for SB community members, industries, organizations, to attend a tour of the Western Waste Management Facility	Q1, Q2- 2021
Community Course Nuclear 101	A 2 – day course set up for South Bruce community members, businesses, organizations to become more familiar with the nuclear industry.	Q1-2021
Engagement and Learning Activities	The CLC committee requires the flexibility to address questions and concerns risen by the community and funds have been allocated to provide the CLC and Council the flexibility to engage, evaluate, and enhance learning opportunities as new idea's or matters arise (Speakers, Open Houses, etc.).	Ongoing



Assessment

The Municipality of South Bruce will be developing a team of staff and consultants to assist the Municipality with fully understanding and evaluating the benefits and potential impacts of the DGR. These consultants will be retained by the Municipality to undertake studies and/or peer reviews in areas of community interest, such as public safety, environmental protection, socio-economic impacts, and transportation and infrastructure requirements.

Within the text below we will briefly describe the items that are included within this section of the budget.

The overall Assessments Budget is \$190,000.00

Quarter 3 & 4 2020 Expenditures = \$45,000.00

Quarter 1 & 2 2021 Expenditures = \$145,000.00

Activities	Description	Estimated Completion Date
Contracted/Consulting Services		\$190,000.00
Consulting Third Party Reviews	Funds allocated for consulting and/or third party review. The expenditure of these funds will be identify as we conduct a complete review of the project visioning and identify areas of further study.	Q4-2020 Q1, Q2-2021
Economic Modelling Study	A study that will provide the municipality with information related to the socio-economic impact of the project.	Q4-2020 Q1, Q2-2021



Planning and Capacity Building

The Funding allocated within the Planning and Capacity budget will support activities related to future community decision-making.

The overall planning and capacity building budget is \$528,000.00

Quarter 3 & 4 2020 Expenditures = \$243,000

Quarter 1 & 2 2021 Expenditures = \$285,000

Activities	Description	Estimated Completion Date
Materials, Supplies and Expenses		\$20,000.00
Business Promotion and Networking Expenses	South Bruce has a positive, welcoming business culture. Supporting this culture will position South Bruce as an attractive and receptive community for new businesses. Engaging the current network of business owners will assist in retaining and attracting business. Continue to support and build the vibrancy of our downtowns to support future growth.	
Major Projects and Expenses		\$238,000.00
Asset Management Plan	Municipal infrastructure is the backbone of local communities, enabling economic growth and enhancing the quality of life for residents. Assets and asset networks work together to deliver services. Through coordination across departments, asset management allows municipalities to be strategic about the initial acquisition, maintenance, repair, rehabilitation, and replacement of their capital assets. Asset management prioritizes expenditures on infrastructure using empirical data, and optimizes budgets and capital programs to ensure the right assets continue to deliver required services at the lowest lifecycle costs.	Q3, Q4 – 2020
Strategic Plan Update	Corporate Strategic Plan Update will create an updated plan from the 2014-2019 plan. It will offer a strategic approach that advances action to address key priority areas identified as important over the next four to five years.	Q1, Q2- 2021
Economic Development Plan Update	Economic Development Plan Update is an opportunity to assess the foundations for future growth, and establish the necessary directions and actions to achieve further	Q1, Q2- 2021

	success and to stimulate increase growth and development in the Municipality of South Bruce.	
Building Condition Assessments	Knowledge of the municipality and our respective asset portfolios has traditionally guided decision-making and planning and informally prioritized the most critical assets. The assessments will provide current condition assessments and values for components of all major facilities owned by the municipality. Having up-to-date condition information in one place will centralize all facility information, helping to prioritize projects as part of the long-term financial plan.	Q3, Q4-2020
Zoning By-law Update	<p>Planning and Zoning play critical roles in the organized development, future development and direction of the Municipality of South Bruce.</p> <p>The Zoning By-law regulates uses of properties, types, size and location of development permitted on properties.</p>	Q1, Q2 - 2021
Bridge and Roads Needs Studies	The municipality will complete a Bridge and Road Needs Study. These studies will assist the municipality in reviewing its infrastructure needs, evaluate our current and future needs, and identify the existing roads and bridge infrastructure capacities.	Q3,Q4-2020
Contracted/Consulting Services		\$270,000.00
Legal Consultant/Advisory Working Group	An advisor to the municipality on the project.	Ongoing
Recruitment Firm – Project Manager	A recruitment firm to assist the municipality in the hiring of a Project Manager Position and any associated costs.	Q3-2020
Communications Consultant/Advisor	Resources available to the Municipal Project team, Council, CLC as we further communicate and engage with the community and region.	Ongoing
CLC/Council/Staff Training Opportunities	Costs associated with training opportunities to build capacity. Opportunities such as communications, accessible documents, freedom of Information, project management training, leadership, etc.)	Ongoing
Conferences	<p>Costs associated with opportunities for Council, CLC Members, staff and delegates to attend conferences.</p> <p>Example conference opportunities:</p> <ul style="list-style-type: none"> • International Conference on Geological Repositories • CNA Annual Conference 	<p>Q4-2020</p> <p>Q1,Q2 -2021</p>

	<ul style="list-style-type: none">• WiN Global Conference	
Consulting Firm Expenses	Retain a consulting firm to assist the municipality through the adaptive phase management process. These costs will provide the municipality the opportunity to consult with various professionals throughout the year on topics related to the project.	Ongoing



Youth Activities

The Youth Learning and Activities identified in this section of the budget are intended to engage with our youth and create learning opportunities to enhance Science, Technology, Engineering, and Math (STEM). We also recognize the need for skills tradespersons in our region and would like to assist with opening doors for students to explore and work in apprenticeship/trades occupations.

The overall Youth budget is \$35,500.00

Quarter 3 & 4 2020 Expenditures = \$12,500.00

Quarter 1 & 2 2021 Expenditures = \$23,000.00

Activities	Description	Estimated Completion Date
Materials Supplies and Expenses		\$35,500.00
Youth Sponsorships	This will include providing sponsorships for Youth Activities such as sponsor skates, youth to participate in camps related to STEM, graduation awards, etc.	Ongoing
Indigenous Performance to elementary Schools	Support cultural learning opportunities within the South Bruce Schools	Q1-2021
Family Science Night	Provide an opportunity for South Bruce Families to have a fun night out with Scientist in Schools providing science opportunities/experiences.	Q2, 2021
Youth Engagement Studies/Activities	Funding in this category will provide the opportunity to be flexible with the ability to create a youth engagement study/plan or to create activities that will further build community connections with our youth.	Ongoing
Women in Skills Trade Event	Empower women to consider the trades as a future career opportunity. This event will host a guest speaker, skills, trade simulators, and a meal	Q1 -2021



Building Awareness/Planning in Broader Area

The Building Awareness/Planning in Broader Area initiatives provided in this budget are intended to provide surrounding municipalities and organizations with the opportunity to learn about the NWMO Adaptive Phase Management Project and to learn about South Bruce's involvement in the Site Selection process.

The overall budget is \$71,000.00

Quarter 3 & 4 2020 Expenditures = \$57,500

Quarter 1 & 2 2021 Expenditures = \$13,500

Activities	Description	Estimated Completion Date
Materials Supplies and Expenses		\$21,000.00
Engagement Activities	Engagement with surrounding municipalities and organizations (breakfast meetings, etc)	Q1, Q2 - 2021
Tours	Western Waste Facility Tours/Oakville Facility Tours (3 tours at each locations) for broader area.	Q1, Q2 – 2021
Major Project's and Expenses		\$50,000.00
Municipal Website	The Municipality strives to keep communications open and transparent with the community and broader area. Creating an updated municipal website to include the Community Liaison Committees Information (News, FAQ, Meeting Agenda's/Reports, Events, Activities, etc.) would assist in the ability to provide updated information on the project.	Q3, Q4-2020

**SECOND YEAR – BUDGET, WORK
PLAN AND MUNICIPALITY
DOCUMENTS**

YEAR 2022

South Bruce Nuclear Exploration Project

\$ 880,728

Administration

Activities	Description	Amount	Estimated Completion Date	Comment	Additional Narrative
Wages and Benefits	01-6001-1000 & 01-6001-2000	\$ 734,628			
Wages, Benefits	Staff Wages and Benefits for time spent on the project and for training purposes. This section includes: Project Manager (PM), Communications Officer (CO), CLC Project Coordinator (CLC PC), Engagement staff, Economic Development staff, Development student, GIS Summer Student, Administrative Summer Student, other Municipal Staff and council involved in the project for attending meetings, conferences etc.		Ongoing		new engagement officer and economic development + COLA
Materials, Supplies, Expenses	01-6001-4000	\$ 146,100			
Council/CLC Mileage/Meals, and Miscellaneous Expenses	Council/CLC expenses for travel, meetings, conferences meals, mileage, and accommodations in accordance with the Municipality of South Bruce Compensation and expenses policy		Ongoing		
Printing	Photocopies and admin printing		Ongoing		
Office Supplies	Supplies to support the PM, CO, Engagement and CLC Coordinator		Ongoing		
Communications Materials and Expenses	Communications related to the project radio ads, News paper Ads, Posters, other printed material for distribution to the public related to the project. Weekly updates in the local papers.		Ongoing		
Computer Programs/Support	Computer programs to support the effective operations.		Ongoing		
Overhead	Covers costs associated with over head expenses incurred to support the municipality's administrative operations related to the project		Ongoing		
Office Equipment	Covers the cost for the following office equipment: includes desks, computers, chairs, etc. for staff as necessary				
Staff Mileage and Miscellaneous Expenses	Mileage, accommodations, and meal expenses for staff attending meetings, conferences, community engagements, etc.		Ongoing		
Major Project and Expenses	01-6001-4950	\$ -			
Learning		\$ 53,200			
Activity	Description	Amount	Estimated Completion	Comment	Additional Narrative
Learning Expenses	01-6002-4000	\$ 53,200			
Lunch and Learn	Provide Businesses, Organizations, and Groups with a briefing of the site selection process and project details. Program offered and provided as requested by groups.				
Breakfast Briefing	Set up by South Bruce and open to any participant. Overview of Project and current update on progress of NWMO studies and assessment				
Virtual Forum	A multi-day event established for the community to hear from key NWMO speaker's related to various aspects of the project.				

Engagement and Learning Activities	The CLC committee requires the flexibility to address questions and concerns risen by the community and funds have been allocated to provide the CLC and Council the flexibility to engage, evaluate, and enhance learning opportunities as new idea's or matters arise (Speakers, Open Houses, etc.).		Ongoing		
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Technical Studies and Assessments \$ 680,000

Activities	Description	Amount	Estimated Completion Date	Comment	Additional Narrative
Contracted/Consulting Services	01-6003-6000	\$ 680,000			
Consulting Third Party Reviews	Funds allocated for consulting and/or third party review. The expenditure of these funds will be identify as we conduct a complete review of the project visioning and identify areas of further study.		Ongoing		

Planning and Capacity Building \$ 502,300

Activities	Description	Amount	Estimated Completion Date	Comment	Additional Narrative
Materials, Supplies and Expenses	01-6004-4000	\$ 46,000			
Business Promotion and Networking Expenses	South Bruce has a positive, welcoming business culture. Supporting this culture will position South Bruce as an attractive and receptive community for new businesses. Engaging the current network of business owners will assist in retaining and attracting business. Continue to support and build the vibrancy of our downtowns to support future growth.		Ongoing		
Major Expenses & Projects	01-6004-4950	\$ 55,000			
Asset Management Plan	Updating plan information				
Building Condition Assessments	Knowledge of the municipality and our respective asset portfolios has traditionally guided decision-making and planning and informally prioritized the most critical assets. The assessments will provide current condition assessments and values for components of all major facilities owned by the municipality. Having up-to-date condition information in one place will centralize all facility information, helping to prioritize projects as part of the long-term financial plan.				
Contracted/Consulting Services	01-6004-6000	\$ 401,300			
Legal Consultant/Advisory Working Group	An advisor to the municipality on the project.		Ongoing		
Conferences	Costs associated with opportunities for Council, CLC Members, staff and delegates to attend conferences. Example conference opportunities: International Conference on Geological Repositories CNA annual conference and WIN conference				
CLC/Council/Staff Training Opportunities	Costs associated with training opportunities to build capacity. Opportunities such as communications, accessible documents, freedom of Information, project management training, leadership, etc.)		Ongoing		
Communications Consultant/Advisor	Resources available to the Municipal Project team, Council, CLC as we further communicate and engage with the community and region.		Ongoing		
Consulting Firm Expenses	Retain a consulting firm to assist the municipality through the adaptive phase management process. These costs will provide the municipality the opportunity to consult with various professionals throughout the year on topics related to the project.		Ongoing		

Youth Learning and Activities

\$ 28,000

Activities	Description	Amount	Estimated Completion Date	Comment	Additional Narrative
Materials Supplies and Expenses	01-6005-4000	\$ 28,000			
Youth Sponsorships	This will include providing sponsorships for Youth Activities such as sponsor skates, youth to participate in camps related to STEM, graduation awards, etc.				
Indigenous Cultural Experience	Support cultural learning opportunities within the South Bruce Schools				
Family Science Night	Provide an opportunity for South Bruce Families to have a fun night in with Scientist in Schools providing virtual science opportunities/experiences.				
Youth Engagement Studies/Activities	Funding in this category will provide the opportunity to be flexible with the ability to create a youth engagement study/plan or to create activities that will further build community connections with our youth.				
Women in Skills Trade Event	Empower women to consider the trades as a future career opportunity. This event will host a guest speaker, skills, trade simulators, and a meal				

Building Awareness/Planning Broader Area

\$ 31,000

Activities	Description	Amount	Estimated Completion Date	Comment	Additional Narrative
Materials Supplies and Expenses	01-6006-4000	\$ 13,000			
Engagement Activities	Engagement with surrounding municipalities and organizations (breakfast meetings, etc)		Ongoing		
Tours	Western Waste Facility Tours/Oakville Facility Tours (3 tours at each locations) for broader area.				
Major Project's and Expenses	01-6006-4950	\$ 18,000			
Municipal Website	The Municipality strives to keep communications open and transparent with the community and broader area. Maintaining an updated municipal website to include the Community Liaison Committees Information (News, FAQ, Meeting Agenda's/Reports, Events, Activities, etc.) would assist in the ability to provide updated information on the project.		Ongoing		

Additional Funding Programs

Activities	Description	Amount	Estimated Completion Date	Comment	Additional Narrative
Early Investments in Education and Skills	01-6013-4109				
Investments		\$ 30,000			
Community Well Being Reserve Fund	04-0300-4606				
Investments		\$ 300,000			
Near-term Investments \$TBD	02-6004-0000				
Investments		\$ 4,000,000			
2021 Approvals	Compactor \$300,000, Fire Pumper \$475,000	\$ 775,000			
2022 Funding	Teeswater Wastewater \$1,500,000	\$ 1,500,000			

2022 Funding to be determined		\$ 1,725,000		
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Funding Agreement Summary

Administration		
Wages and Benefits	\$	734,628
Materials, supplies and expenses	\$	146,100
Major projects expenses	\$	-
Total Administration	\$	880,728
Learning	\$	53,200
Assessment - contracted consultants	\$	680,000
Planning and Capacity building		
Materials, supplies and expenses	\$	46,000
Major projects expenses	\$	55,000
Contracted / Consulting	\$	401,300
Total Planning and Capacity building	\$	502,300
Youth Activities	\$	28,000
Building Awareness	\$	31,000
"other"	\$	-
Total agreement	\$	<u>2,175,228</u>
EIES	\$	30,000
CWB Reserve Fund	\$	300,000
Total annual funding	\$	<u>2,505,228</u>
Near-term investments	\$	<u>3,225,000</u>

Schedule D

FINANCIAL CONTROLS

The financial controls set out below apply to the Core Funding Activities. For Near-Term Investment Activities, appropriate financial controls will be determined and agreed to by the parties in advance of providing funding and depending upon the nature of the project or activity which is the subject of funding.

	<u>Funding Category</u>	<u>Reporting Requirement</u>
1.	<p><i>Administration</i></p> <ul style="list-style-type: none"> • <i>Wages and Benefits</i> • <i>Council / CLC Mileage / Meals and Misc. Expenses</i> • <i>Printing</i> • <i>Office Supplies</i> • <i>Communication Materials and Expenses</i> • <i>Computer Programs / Support</i> • <i>Overhead</i> • <i>Office Equipment</i> • <i>Staff Mileage and Miscellaneous Expenses</i> 	<p>NWMO will seek the following information:</p> <ul style="list-style-type: none"> (a) Submission of the community's general ledger ("G/L") showing expenses incurred and paid for each category (b) Update on deliverables in Work Plan (c) Amounts spent to date under each category (d) Explanation of variances (e) Confirmation of hiring of dedicated support staff (f) Receipts/Invoices for items over \$5,000 (g) Total travel costs to date and associated mileage. (Mileage rates will be provided according to the Funded Entity's own policies, Treasury Board Directive or NWMO policy)
2.	<p><i>Learning</i></p> <ul style="list-style-type: none"> • <i>Lunch and Learns</i> • <i>Breakfast Briefings</i> • <i>Virtual Forum</i> • <i>Engagement and Learning Activities</i> 	<p>NWMO will seek the following information:</p> <ul style="list-style-type: none"> (a) Submission of the community's general ledger ("G/L") showing expenses incurred and paid for each category (b) Update on deliverables (c) Amounts spent to date under each category (d) Explanation of variances (e) List of meetings, courses, workshops or tours covered and number of attendees (f) Travel expenses & mileage rates will be provided according to the Funded Entity's own policies, Treasury Board Directive or NWMO policy
3.	<p><i>Assessments</i></p> <ul style="list-style-type: none"> • <i>Consulting Third-Party Reviews</i> 	<p>NWMO will seek the following information:</p> <ul style="list-style-type: none"> (a) Submission of the community's general ledger ("G/L") showing expenses incurred and paid for each category.

	Funding Category	Reporting Requirement
		(b) Summary of assessments being undertaken with total cost to date and explanation of variance from Budget. Community will also provide a copy of final report or summary of work completed as agreed to by NWMO and the community.
4.	Planning and Capacity Building <ul style="list-style-type: none"> • <i>Business Promotion and Networking Expenses</i> • <i>Asset Management Plan</i> • <i>Building Condition Assessments</i> • <i>Legal Consultant / Advisory Working Group</i> • <i>Conferences</i> • <i>CLC / Council / Staff Training Opportunities</i> • <i>Communications Consultant / Advisor</i> • <i>Consulting Firm Expenses</i> 	NWMO will seek the following information: <ul style="list-style-type: none"> (a) Submission of the community's general ledger ("G/L") showing expenses incurred and paid for each category. (b) Update on deliverables (c) Amounts spent to date under each category (d) Explanation of variances (e) Copy of any final report, or summary presentation of work completed (f) Travel & mileage rates will be provided according to the Funded Entity's own policies, Treasury Board Directive or NWMO policy (g) Economic Development Officer position will be supported by written confirmation that staff member has been hired, or, the proportion of time spent by existing staff in the capacity of an Economic Development Officer
5.	Youth <ul style="list-style-type: none"> • <i>Youth Sponsorships</i> • <i>Indigenous Cultural Experience</i> • <i>Family Science Night</i> • <i>Youth Engagement Studies / Activities</i> • <i>Women in Skills Trade Event</i> 	NWMO will seek the following information: <ul style="list-style-type: none"> (a) Submission of the community's general ledger ("G/L") showing expenses incurred and paid for each category. (b) Update on deliverables (c) Amounts spent to date under each category (d) Explanation of variances (e) Copy of any final report, or summary presentation of work completed (f) Travel & mileage rates will be provided according to the Funded Entity's own policies, Treasury Board Directive or NWMO policy
6.	Building Awareness and Fostering Shared Planning in the Broader Area <ul style="list-style-type: none"> • <i>Engagement with Surrounding Municipalities and Organizations</i> • <i>Tours</i> 	NWMO will seek the following information: <ul style="list-style-type: none"> (a) Update on deliverables (b) Amounts spent to date under each category (c) Explanation of variances (d) Copy of any final report, or summary presentation of work completed

	Funding Category	Reporting Requirement
	<ul style="list-style-type: none"> • <i>Municipal Website</i> 	(e) Travel & mileage rates will be provided according to the Funded Entity's own policies, Treasy Borad Directive or NWMO policy.
7.	Early Investments in Education and Skills	<p>The community will provide reports that will include a statement of expenditures and an extract of the General Ledger or a list of expenditures printed from the accounting system, which shows the use of NWMO funding.</p> <p>Any progress and final report will be signed by an authorized representative with authority to make the commitments on behalf of the community and who will provide assurance of accuracy and completeness.</p> <p>The Progress Report and Final Report will include:</p> <ul style="list-style-type: none"> • A copy of the written requests for funding under the EIES Program; • A copy of the written approval by the community, or its delegate, for funding under the EIES Program; • An itemized list of the initiatives and funding amounts approved under the EIES Program; and • Invoices or other supporting documentation for each initiative that received funding.
8.	Partnership and Community Well-Being Investments	For payments for the Community Well-Being ("CWB") program, NWMO is not seeking quarterly reporting to NWMO or accounting evidence on the use of funds. However, NWMO is seeking evidence of a reserve fund or similar mechanism to receive the funding.

**AMENDED & RESTATED SECOND
YEAR – BUDGET, WORK PLAN AND
MUNICIPALITY DOCUMENTS**

**TO ADDRESS FIRST YEAR UNUSED
BUDGET AND REALLOCATIONS**

Administration		\$ 904,357	\$ 23,629		
Activities	Description	Amount	Estimated Completion Date	Comment	Additional Narrative
Wages and Benefits	01-6001-1000 & 01-6001-2000	\$ 688,457		-\$ 46,171	
Wages, Benefits,	Staff Wages and Benefits for time spent on the project and for training purposes. This section includes: Project Manager (PM), Communications Officer (CO), CLC Project Coordinator (CLC PC), Engagement staff, Economic Development staff, Development student, GIS Summer Student, Administrative Summer Student, other Municipal Staff and council involved in the project for attending meetings, conferences etc.		Ongoing	-\$ 24,300	Savings on late hire for new Ec Dev Mgr and; savings from moving GIS position to contract position
				-\$ 21,871	
Materials, Supplies, Expenses	01-6001-4000	\$ 180,900		\$ 34,800	
Council/CLC Mileage/Meals, and Miscellaneous Expenses	Council/CLC expenses for travel, meetings, conferences meals, mileage, and accommodations in accordance with the Municipality of South Bruce Compensation and expenses policy		Ongoing		
Printing	Photocopies and admin printing		Ongoing		
Office Supplies	Supplies to support the PM, CO, Engagement and CLC Coordinator		Ongoing		
Communications Materials and Expenses	Communications related to the project radio ads, News paper Ads, Posters, other printed material for distribution to the public related to the project. Weekly updates in the local papers.		Ongoing		
Computer Programs/Support	Computer programs to support the effective operations.		Ongoing		
Overhead	Covers costs associated with over head expenses incurred to support the municipality's administrative operations related to the project		Ongoing	\$ 34,800	Increase in overhead charges
Office Equipment	Covers the cost for the following office equipment: includes desks, computers, chairs, etc. for staff as necessary				
Staff Mileage and Miscellaneous Expenses	Mileage, accommodations, and meal expenses for staff attending meetings, conferences, community engagements, etc.		Ongoing		
Major Project and Expenses	01-6001-4950	\$ 35,000		\$ 35,000	
For community participation / engagement equipment	Presentation and communication equipment (e.g Mondo pad, projector)	\$ 35,000		\$ 35,000	Equipment not purchased in 2021
Learning		\$ 53,200			
Activity	Description	Amount	Estimated Completion Date	Comment	Additional Narrative
Learning Expenses	01-6002-4000	\$ 53,200			
Lunch and Learn	Provide Businesses, Organizations, and Groups with a briefing of the site selection process and project details. Program offered and provided as requested by groups.				
Breakfast Briefing	Set up by South Bruce and open to any participant. Overview of Project and current update on progress of NWMO studies and assessment				
Virtual Forum	A multi-day event established for the community to hear from key NWMO speaker's related to various aspects of the project.				
Engagement and Learning Activities	The CLC committee requires the flexibility to address questions and concerns risen by the community and funds have been allocated to provide the CLC and Council the flexibility to engage, evaluate, and enhance learning opportunities as new idea's or matters arise (Speakers, Open Houses, etc.).		Ongoing		
Technical Studies and Assessments		\$ 856,430		\$ 176,430	
Activities	Description	Amount	Estimated Completion Date	Comment	Additional Narrative
Contracted/Consulting Services	01-6003-6000	\$ 856,430		\$ 176,430	
Consulting Third Party Reviews	Funds allocated for consulting and/or third party review. The expenditure of these funds will be identify as we conduct a complete review of the project visioning and identify areas of further study.		Ongoing	\$ 154,559	Consultant commitments not paid in 2021 + GIS contractor
				\$ 21,871	
Planning and Capacity Building		\$ 525,800		\$ 23,500	
Activities	Description	Amount	Estimated Completion Date	Comment	Additional Narrative
Materials, Supplies and Expenses	01-6004-4000	\$ 61,000		\$ 15,000	
Business Promotion and Networking Expenses	South Bruce has a positive, welcoming business culture. Supporting this culture will position South Bruce as an attractive and receptive community for new businesses. Engaging the current network of business owners will assist in retaining and attracting business. Continue to support and build the vibrancy of our downtowns to support future growth.		Ongoing	\$ 15,000	CIP program funding delayed until 2022
Major Expenses & Projects	01-6004-4950	\$ 55,000			
Asset Management Plan	Updating plan information				
Building Condition Assessments	Knowledge of the municipality and our respective asset portfolios has traditionally guided decision-making and planning and informally prioritized the most critical assets. The assessments will provide current condition assessments and values for components of all major facilities owned by the municipality. Having up-to-date condition information in one place will centralize all facility information, helping to prioritize projects as part of the long-term financial plan.				
Contracted/Consulting Services	01-6004-6000	\$ 409,800		\$ 8,500	
Legal Consultant/Advisory Working Group	An advisor to the municipality on the project.		Ongoing	\$ 19,000	2021 invoice not paid
Conferences	Costs associated with opportunities for Council, CLC Members, staff and delegates to attend conferences. Example conference opportunities:			-\$ 28,000	Finland conference virtual not live

Conferences	International Conference on Geological Repositories CNA annual conference and WIN conference				
CLC/Council/Staff Training Opportunities	Costs associated with training opportunities to build capacity. Opportunities such as communications, accessible documents, freedom of Information, project management training, leadership, etc.)		Ongoing		
Communications Consultant/Advisor	Resources available to the Municipal Project team, Council, CLC as we further communicate and engage with the community and region.		Ongoing		
Consulting Firm Expenses	Retain a consulting firm to assist the municipality through the adaptive phase management process. These costs will provide the municipality the opportunity to consult with various professionals throughout the year on topics related to the project.		Ongoing	\$ 17,500	Wage savings to lead consultants for CLC slide preparation

Youth Learning and Activities **\$ 28,000**

Activities	Description	Amount	Estimated Completion Date	Comment	Additional Narrative
Materials Supplies and Expenses	01-6005-4000	\$ 28,000			
Youth Sponsorships		40000			
Indigenous Cultural Experience	Support cultural learning opportunities within the South Bruce Schools				
Family Science Night	Provide an opportunity for South Bruce Families to have a fun night in with Scientist in Schools providing virtual science opportunities/experiences.				
Youth Engagement Studies/Activities	Funding in this category will provide the opportunity to be flexible with the ability to create a youth engagement study/plan or to create activities that will further build community connections with our youth.				
Women in Skills Trade Event	Empower women to consider the trades as a future career opportunity. This event will host a guest speaker, skills, trade simulators, and a meal				

Building Awareness/Planning Broader Area **\$ 51,000** **\$ 20,000**

Activities	Description	Amount	Estimated Completion Date	Comment	Additional Narrative
Materials Supplies and Expenses	01-6006-4000	\$ 13,000			
Engagement Activities	Engagement with surrounding municipalities and organizations (breakfast meetings, etc)		Ongoing		
Tours	Western Waste Facility Tours/Oakville Facility Tours (3 tours at each locations) for broader area.				
Major Project's and Expenses	01-6006-4950	\$ 38,000		\$ 20,000	
Municipal Website	The Municipality strives to keep communications open and transparent with the community and broader area. Maintaining an updated municipal website to include the Community Liaison Committees Information (News, FAQ, Meeting Agenda's/Reports, Events, Activities, etc.) would assist in the ability to provide updated information on the project.		Ongoing	\$ 20,000	Additional web work

Total adjustments **\$ 243,559**

Additional Funding Programs

Activities	Description	Amount	Estimated Completion Date	Comment	Additional Narrative
Early Investments in Education and Skills	01-6013-4109				
Investments		\$ 30,000			
Community Well Being Reserve Fund	04-0300-4606				
Investments		\$ 300,000			
Near-term Investments \$TBD	02-6004-0000				
Investments		\$ 4,000,000			
2021 Approvals	Compactor \$300,000, Fire Pumper \$475,000	\$ 775,000			
2022 Funding	Teeswater Wastewater \$1,500,000	\$ 1,500,000			
2022 Funding to be determined		\$ 1,725,000			

Revised Funding Agreement Summary including 2021 Carryover

Administration	
Wages and Benefits	\$ 688,457
Materials, supplies and expenses	\$ 180,900
Major projects expenses	\$ 35,000
Total Administration	\$ 904,357
Learning	
Assessment - contracted consultants	\$ 53,200
Planning and Capacity building	\$ 856,430
Materials, supplies and expenses	\$ 61,000
Major projects expenses	\$ 55,000
Contracted / Consulting	\$ 409,800
Total Planning and Capacity building	\$ 525,800
Youth Activities	\$ 28,000
Building Awareness	\$ 51,000
"other"	\$ -
Total agreement	\$ 2,418,787
EIES	\$ 30,000
CWB Reserve Fund	\$ 300,000
Total annual funding	\$ 2,748,787

THIRD YEAR - BUDGET, WORK PLAN AND MUNICIPALITY DOCUMENTS

SCHEDULE B

BUDGET AND WORKPLAN

Administration		\$ 990,706
Activities	Description	Amount
Wages and Benefits	01-6001-1000 and 01-6001-2000	\$ 810,638
Wages, Benefits	Staff Wages and Benefits for time spent on the project and for training purposes. This section includes: Project Manager (PM), Communications Officer (CO), CLC Project Coordinator (CLC PC), Engagement staff, Economic Development staff, Development student, GIS Summer Student, Administrative Summer Student, Program Coordinator, other Municipal Staff, and council involved in the project for attending meetings, conferences etc.	
Materials, Supplies, Expenses	01-6001-4000	\$ 180,068
Printing	Photocopies and admin printing.	
Office Supplies	Supplies to support the PM, CO, Engagement and CLC Coordinator.	
Communications Materials and Expenses	Communications related to the project radio ads, News paper Ads, Posters, other printed material for distribution to the public related to the project. Weekly updates in the local papers.	
Computer Programs/Support	Computer programs to support the effective operations.	
Overhead	Covers costs associated with over head expenses incurred to support the municipality's administrative operations related to the project.	
Office Equipment	Covers the cost for the following office equipment: includes desks, computers, chairs, etc. for staff as necessary.	
Staff Mileage and Miscellaneous Expenses	Mileage, accommodations, and meal expenses for staff attending meetings, conferences, community engagements, etc.	
Major Project and Expenses	01-6001-4950	\$ -
Learning		\$ 53,200
Activity	Description	Amount
Learning Expenses	01-6002-4000	\$ 53,200
Lunch and Learn	Provide Businesses, Organizations, and Groups with a briefing of the site selection process and project details. Program offered and provided as requested by groups.	
Breakfast Briefing	Set up by South Bruce and open to any participant. Overview of Project and current update on progress of NWMO studies and assessment.	
Engagement and Learning Activities	The CLC committee requires the flexibility to address questions and concerns risen by the community and funds have been allocated to provide the CLC and Council the flexibility to engage, evaluate, and enhance learning opportunities as new ideas or matters arise (Speakers, Open Houses, etc.).	
Technical Studies and Assessments		\$ 863,000
Activities	Description	Amount
Contracted/Consulting Services	01-6003-6000	\$ 863,000

Activities	Description	Amount
Consulting Third Party Reviews.	Funds allocated for consulting and/or third-party review. The expenditure of these funds will be identified as we conduct a complete review of the project visioning and identify areas of further study.	

Planning and Capacity Building **\$ 622,300**

Activities	Description	Amount
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Materials, Supplies and Expenses **\$ 61,000**

Business Promotion and Networking Expenses	01-6004-4000 South Bruce has a positive, welcoming business culture. Supporting this culture will position South Bruce as an attractive and receptive community for new businesses. Engaging the current network of business owners will assist in retaining and attracting business. Continue to support and build the vibrancy of our downtowns to support future growth. Expansion of the CIP area to more of South Bruce.	
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Major Expenses and Projects **\$ 35,000**

Asset Management Plan	01-6004-4950 Updating plan information.	
Building Condition Assessments	Knowledge of the municipality and our respective asset portfolios has traditionally guided decision-making and planning and informally prioritized the most critical assets. The assessments will provide current condition assessments and values for components of all major facilities owned by the municipality. Having up-to-date condition information in one place will centralize all facility information, helping to prioritize projects as part of the long-term financial plan.	

Contracted/Consulting Services **\$ 526,300**

Legal Consultant/Advisory Working Group	01-6004-6000 External advisor to the municipality.	
Conferences & Education	Educational tours to built repositories in Finland (7 participants - noting NWMO to pay for some participation) and Carlsbad New Mexico (3-5 participants. Other conferences include WIN, CNA, CNS, and other professional development type conferences like the Economic Developers Conference.	
CLC/Council/Staff Training Opportunities	Costs associated with training opportunities to build capacity. Opportunities such as communications, accessible documents, freedom of Information, project management training, leadership, etc.).	
Communications Consultant/Advisor	Resources available to the Municipal Project team, Council, CLC as we further communicate and engage with the community and region.	
Consulting Firm Expenses	Retain a consulting firm to assist the municipality through the adaptive phase management process. These costs will provide the municipality the opportunity to consult with various professionals throughout the year on topics related to the project.	

Youth Learning and Activities **\$ 27,000**

Activities	Description	Amount
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Materials Supplies and Expenses **\$ 27,000**

Youth Programs	01-6005-4000 This will include ice rentals, holding day camps related to STEM.	
Indigenous Cultural Experience	Support cultural learning opportunities within the South Bruce Schools.	

Activities	Description	Amount
Family Science Night	Provide an opportunity for South Bruce Families to have a fun night in with Scientist in Schools providing virtual science opportunities/experiences.	
Youth Engagement Studies/Activities	Funding in this category will provide the opportunity to be flexible with the ability to create a youth engagement study/plan or to create activities that will further build community connections with our youth.	
Women in Skills Trade Event	Empower women to consider the trades as a future career opportunity. This event will host a guest speaker, skills, trade simulators, and a meal.	

Building Awareness/Planning Broader Area	\$ 74,000
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Activities	Description	Amount
Materials Supplies and Expenses	01-6006-4000	\$ 60,000
Engagement Activities	Engagement with surrounding municipalities and organizations (breakfast meetings, etc.).	
Forum	A multi-day event established for the community to hear from key NWMO and industry speaker's related to various aspects of the project.	
Major Projects and Expenses	01-6006-4950	\$ 14,000
Municipal Website	The Municipality strives to keep communications open and transparent with the community and broader area. Maintaining an updated municipal website to include the Community Liaison Committees Information (News, FAQ, Meeting Agenda's/Reports, Events, Activities, etc.) assists in the ability to provide updated information on the project.	

Total Resource Funding	\$2,630,206
Less projected carry forward from 2022	\$290,000
Net Resource Funding	\$2,340,206

Additional Funding Programs		
Activities	Description	Amount
Early Investments in Education and Skills	01-6013-4109	
Investments		\$ 30,000
Community Well Being Reserve Fund	04-0300-4606	
Investments		\$ 300,000
Near-term Investments \$TBD	02-6004-0000	

Funding Agreement Summary	
Administration	
Wages and Benefits	\$ 810,638
Materials, supplies and expenses	\$ 180,068
Major projects expenses	\$ -
Total Administration	\$ 990,706
Learning	\$ 53,200
Assessment - contracted consultants	\$ 863,000
Planning and Capacity building	
Materials, supplies and expenses	\$ 61,000
Major projects expenses	\$ 35,000
Contracted / Consulting	\$ 526,300
Total Planning and Capacity building	\$ 622,300
Youth Activities	\$ 27,000
Building Awareness	\$ 74,000
"other"	\$ -
Total Resource Funding	\$ 2,630,206
Less projected carry forward from 2022	\$ 290,000
Net Resource Funding	\$ 2,340,206
EIES	\$ 30,000
CWB Reserve Fund	\$ 300,000
Total annual funding	\$ 2,670,206

Schedule D

FINANCIAL CONTROLS

The financial controls set out below apply to the Core Funding Activities. For Near-Term Investment Activities, appropriate financial controls will be determined and agreed to by the parties in advance of providing funding and depending upon the nature of the project or activity which is the subject of funding.

	<u>Funding Category</u>	<u>Reporting Requirement</u>
1.	<p><i>Administration</i></p> <ul style="list-style-type: none"> • <i>Wages and Benefits</i> • <i>Printing</i> • <i>Office Supplies</i> • <i>Communication Materials and Expenses</i> • <i>Computer Programs / Support</i> • <i>Overhead</i> • <i>Office Equipment</i> • <i>Staff Mileage and Miscellaneous Expenses</i> 	<p>NWMO will seek the following information:</p> <p style="padding-left: 40px;">Submission of the community’s general ledger (“G/L”) showing expenses incurred and paid for each category</p> <p align="center"><u>OR</u></p> <p>Reporting including the following information:</p> <ul style="list-style-type: none"> (a) Update on deliverables in Work Plan (b) Amounts spent to date under each category of the Budget (c) Explanation of variances (d) Confirmation of hiring of dedicated support staff (e) Receipts/Invoices for items over \$5,000 (f) Total travel costs to date and associated mileage. (Mileage rates will be provided according to the community’s or organization’s own policies, Treasury Board Directive or NWMO policy)
2.	<p><i>Learning</i></p> <ul style="list-style-type: none"> • <i>Lunch and Learns</i> • <i>Breakfast Briefings</i> • <i>Engagement and Learning Activities</i> 	<p>NWMO will seek the following information:</p> <p style="padding-left: 40px;">Submission of the community’s general ledger (“G/L”) showing expenses incurred and paid for each category</p> <p align="center">OR</p> <p>Reporting including the following information:</p> <ul style="list-style-type: none"> (a) Update on deliverables in Work Plan (b) Amounts spent to date under each category of the Budget (c) Explanation of variances

	Funding Category	Reporting Requirement
		<p>(d) List of meetings, courses, workshops or tours covered and number of attendees</p> <p>(e) Travel expenses & mileage rates will be provided according to the Funded Entity's own policies, Treasury Board Directive or NWMO policy</p>
3.	<p>Assessments</p> <ul style="list-style-type: none"> • <i>Consulting Third-Party Reviews</i> 	<p>NWMO will seek the following information:</p> <p>Summary of assessments being undertaken with total cost to date and explanation of variance from Budget. Community will also provide a copy of final report or summary of work completed as agreed to by NWMO and the community.</p> <p><u>OR</u></p> <p>Submission of the community's general ledger ("G/L") showing expenses incurred and paid for each category.</p>
4.	<p>Planning and Capacity Building</p> <ul style="list-style-type: none"> • <i>Business Promotion and Networking Expenses</i> • <i>Asset Management Plan</i> • <i>Building Condition Assessments</i> • <i>Legal Consultant / Advisory Working Group</i> • <i>Conferences</i> • <i>CLC / Council / Staff Training Opportunities</i> • <i>Communications Consultant / Advisor</i> • <i>Consulting Firm Expenses</i> 	<p>NWMO will seek the following information:</p> <p>Submission of the community's general ledger ("G/L") showing expenses incurred and paid for each category</p> <p><u>OR</u></p> <p>Reporting including the following information:</p> <ul style="list-style-type: none"> (a) Update on deliverables in Work Plan (b) Amounts spent to date under each category of the Budget (c) Explanation of variances (d) Copy of any final report, or summary presentation of work completed (e) Travel expenses & mileage rates will be provided according to the Funded Entity's own policies, Treasury Board Directive or NWMO policy (f) Economic Development Officer position will be supported by written confirmation that staff member has been hired, or, the proportion of time spent by existing staff in the capacity of an Economic Development Officer.

	Funding Category	Reporting Requirement
5.	<p><u>Youth</u></p> <ul style="list-style-type: none"> • <i>Youth Programs</i> • <i>Indigenous Cultural Experience</i> • <i>Family Science Night</i> • <i>Youth Engagement Studies / Activities</i> • <i>Women in Skills Trade Event</i> 	<p>NWMO will seek the following information:</p> <p>Submission of the community's general ledger ("G/L") showing expenses incurred and paid for each category.</p> <p><u>OR</u></p> <ul style="list-style-type: none"> (a) Update on deliverables (b) Amounts spent to date under each category (c) Explanation of variances (d) Copy of any final report, or summary presentation of work completed (e) Travel & mileage rates will be provided according to the Funded Entity's own policies, Treasury Board Directive or NWMO policy
6.	<p><i>Building Awareness and Fostering Shared Planning in the Broader Area</i></p> <ul style="list-style-type: none"> • <i>Engagement with Surrounding Municipalities and Organizations</i> • <i>Forum</i> • <i>Municipal Website</i> 	<p>NWMO will seek the following information:</p> <p>Submission of the community's general ledger ("G/L") showing expenses incurred and paid for each category.</p> <p><u>OR</u></p> <ul style="list-style-type: none"> (a) Update on deliverables (b) Amounts spent to date under each category (c) Explanation of variances (d) Copy of any final report, or summary presentation of work completed (e) Travel & mileage rates will be provided according to the Funded Entity's own policies, Treasury Board Directive or NWMO policy.
7.	<p><i>Early Investments in Education and Skills</i></p>	<p>The community will provide reports that will include a statement of expenditures and an extract of the General Ledger or a list of expenditures printed from the accounting system, which shows the use of NWMO funding.</p> <p>Any progress and final report will be signed by an authorized representative with authority to make the commitments on behalf of the community and who will provide assurance of accuracy and completeness.</p>

	Funding Category	Reporting Requirement
		<p>The Progress Report and Final Report will include:</p> <ul style="list-style-type: none"> • A copy of the written requests for funding under the EIES Program; • A copy of the written approval by the community, or its delegate, for funding under the EIES Program; • An itemized list of the initiatives and funding amounts approved under the EIES Program; and • Invoices or other supporting documentation for each initiative that received funding.
8.	<i>Partnership and Community Well-Being Investments</i>	<p>For payments for the Community Well-Being (“CWB”) program, NWMO is not seeking quarterly reporting to NWMO or accounting evidence on the use of funds. However, NWMO is seeking evidence of a reserve fund or similar mechanism to receive the funding.</p>