



# Municipality of South Bruce

MUNICIPAL OFFICE  
P.O. Box 540, 21 Gordon Street East, N0G 2S0  
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## Request for Quote

The MUNICIPALITY OF SOUTH BRUCE invites SEALED BIDS for the Supply and installation of a replacement swing set at the Formosa Rec Centre  
Located at: 13 Community Drive Formosa, On

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**CLOSING DATE: JUNE 20, 2020 at 11:00 am TENDER OPENING (NOT OPEN TO THE PUBLIC): JUNE 21, 2020 at 11:10am**

**ALL SUBMISSIONS MUST INCLUDE THE BIDDERS COVID -19 PLAN FOR INSTALLATION**

### **SCOPE OF WORK:**

Project shall include labour, equipment and materials necessary to supply and install a commercial independent swing at the Formosa Recreation Centre with an installation date no later than September 30th, 2020.

The quotation shall include:

1. The supply and installation of a 2-bay independent swing set with 4 swings seats (2 belt seats, 1 infant/toddler seat, 1 high back support seat)
2. The supply and installation of protective surfacing, as required for adequate impact attenuation (fall protection)
3. Product, manufacturer, and supplier warranty terms of references.
4. Installation shall include site cleanup (to the satisfaction of the Municipality of South Bruce)

Notes:

1. The Municipality of South Bruce will be responsible for site preparation
2. All work and materials must be provided in accordance with the current version of CSA-Z614 (National Standard of Canada for Children's Play space and Equipment)
3. Protective surfacing shall be Engineered Wood Fiber (EWF) for fall protection, and shall meet the requirements of ASTM F2075
4. Protective surfacing installation include landscape-cloth between all material layers (for weed control, and assurance of material separation)
5. For the provision of the swing set, detailed specifications shall be provided that includes:
  - a. Gauge materials used (e.g.: support post, beam diameter, hangers, chains)
  - b. Support footing profile /specifications
6. For the provision of the surfacing, a detailed site plan shall be provided that includes:
  - a. Surface Area dimensions (relative to the height and length of the support beam)
  - b. Surface Material profile (relative to the provision of drainage and final depth of materials)

7. It is the exception of the Municipality that both the swing set and the protective surfacing element will be designed and installed in accordance with CSA-Z614-14 Annex H (for accessibility)
8. A map of the site photos of existing equipment is available in Appendix "A"

**CONTRACTOR REQUIREMENTS:**

- Provide proof of Workplace Safety and Insurance Board coverage;
- Provide proof of liability insurance in an amount of not less than two million dollars (\$2,000,000.00) inclusive for any one occurrence.

**Questions with respect to the project shall be addresses in writing to:**

Shawnette Crouse, Recreation and Facilities Manager

P.O. Box 540, 21 Gordon Street East

Teeswater, ON **Phone:** 519-392-6623 **Email:** [scrouse@southbruce.ca](mailto:scrouse@southbruce.ca)

**Site Meetings-** are recommended to determine site conditions. Site visits are available by appointment during regular office hours – weekdays 8:30am – 4:30 pm.

**Request for Proposal Submission**

Proposal Ineligibility- Proposals that are submitted after the deadline, unsigned, conditional, illegible, obscure, contain arithmetical errors, erasures, alterations, or irregularities of any kind may be considered invalid.

Submissions- Bidders, shall be solely responsible for the delivery of their Proposal in the manner and time prescribed.

**Request for Proposal Enclosures/ Requirements**

Time lines and wok schedule must be agreed upon by the Municipality before work commences.

**Taxes** – HST shall be calculated where applicable

**Offer Acceptance/Rejection**

Acceptance of Offer- The Owner does not intend to award the Contract to any Bidder who cannot furnish satisfactory evidence that one has the ability and experience required in this class of work.

The Municipality of South Bruce reserves the right to accept or reject any or all offers.

The Owner will award contact(s) based on all information provided including, quote, overage pricing, references and work completion schedule. After acceptance the Owner will issue to the successful bidder, a written Proposal Acceptance.

**Request for Quote and Agreement Form  
South Bruce Formosa Rec Centre Park Improvements 2020**



**PROPOSAL SUBMITTED BY:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

**TO:** CORPORATION OF THE MUNICIPALITY OF SOUTH BRUCE  
BOX 540, 21 GORDON STREET, EAST  
TEESWATER, ON N0G 2S0

I (we), having carefully examined the proposed work, the conditions affecting the work and all contract documents relating thereto, including project specifications, Request for Quote and Agreement Form, and Instructions to Bidders.

**Quote Acceptance**

In submitting this Proposal, I (we) recognize the Owner's right to accept any Proposal at the price submitted or to reject any or all proposals. Submission of Proposals constitutes a waiver of any action by the Bidders, resulting from the Owner's acceptance of any proposal.

The Owner reserves the right to waive any information or minor irregularities in any Proposal received. The Owner shall not make reimbursement for any costs or losses incurred as result of the preparation of the Proposal.

The Owner will review proposals in them entirely prior to awarding the contract. R3review