



## POSITION DESCRIPTION

### Volunteer Firefighter

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**POSITION TITLE:** Volunteer Firefighter

**DEPARTMENT:** South Bruce Fire Rescue Service    **SALARY GROUP:** Fire Department

**SUPERVISOR:** Deputy Fire Chief

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#### POSITION SUMMARY:

Perform fire-fighting duties and other related work as required. This is manual work of hazardous nature involving the fighting of fires, salvage, and rescue work and first aid generally under the direct supervision of Department Officers. Regular training and maintenance work of the fire station and equipment is required. Firefighters may be required to make decisions and work without supervision until an officer arrives at the scene.

#### GENERAL DUTIES/RESPONSIBILITIES:

Responds to fire, rescue, hazardous materials emergencies and other emergencies assigned to his/her station.

#### MAJOR DUTIES/RESPONSIBILITIES:

- Lays and connects hose lines, nozzles and other related appliances.
- Holds fire hoses and directs fire streams.
- Operates a pressure pump as assigned.
- Operates elevating devices as assigned.
- Drives fire apparatus as assigned.
- Carries, deploys and climbs ladders.
- Operates rescue equipment.
- Performs salvage work at fire and emergency scenes using salvage covers, mops, squeegees, etc.
- Performs ventilation by making openings in buildings, using exhaust fans or fog streams.
- Enters burning or contaminated buildings, structures and other areas to perform rescues and/or fight fires while wearing required clothing and safety equipment.
- Provides first aid to the injured.
- Assists in cleaning and preparing fire-fighting equipment upon return to the station after an emergency call or a practice to in-service status.
- Attends regular training sessions to practice procedures and to learn firefighting and rescue methods.
- Cleans and maintains areas of the fire station used by the members as scheduled.
- Assists with fire prevention programs.
- Medical First Responder.
- Other duties as assigned by the Fire Chief, Deputy or District Chief.

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**KNOWLEDGE AND SKILL:**

During the probationary period, it is expected the firefighter will demonstrate and develop the following knowledge, skills and abilities;

- General knowledge of building construction
- General knowledge of equipment maintenance
- Technical knowledge of fire service apparatus and equipment
- Technical knowledge of operation and use of breathing apparatus
- Technical knowledge of first aid and CPR
- Technical knowledge of department policies, procedures and operational guidelines
- Technical knowledge of Town water distribution system, including the use and proper drainage of fire hydrants
- Technical knowledge of occupational health and safety rules and procedures (Section 21 guidelines)

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**QUALIFICATIONS:**

- Proficient written and verbal communication skills
- Strong mechanical aptitude
- Must possess a DZ Driver's license, or obtain a DZ within 2 years of employment. Must possess a valid Driver's license.
- Solid understanding of the chemistry of fire, basic fire ground hydraulics, fire extinguishing and related procedures and operating characteristics for hoses, nozzles, connections pumps, and other firefighting equipment through the combination of education and experience
- Mental alertness, mechanical aptitude
- Must be able to attend Regular meetings and training
- Must possess or be willing/able to attain NFPA 1001 FF 1&2 Certification and Medical First Responder
- Ability to get along well with others
- Willingness to perform any task assigned
- Conscientious and dependable
- Good physical condition

**CONDITIONS OF EMPLOYMENT:**

The firefighter will be expected to respond and work in all types of weather and less than ideal conditions. He/she could have to enter hazardous atmospheres and areas and will be expected to work in a safe manner - in accordance with all applicable Acts, Regulations, and Policies.

Must be able to provide a clear Vulnerable Sectors and Police check as well as an acceptable Drivers abstract.

**HOURS OF WORK:** On Call 24/7 – Paid on Call



21 Gordon St.  
P.O. Box 540  
Teeswater Ontario N0G 2S0

Fire Department  
519-392-6623

## VOLUNTEER FIRE FIGHTER APPLICATION MILDMAY & TEESWATER

### PLEASE COMPLETE ALL SECTIONS OF THIS FORM

- Be sure to read this application carefully before completing it.
- Print clearly in black ink along with your resume.
- Incomplete or unsigned applications will be rejected.

### A - PERSONAL INFORMATION

Last Name:			First Name and Initial:		
Address:			Apt. No:		
City, Town or Post Office:		Province:		Postal Code:	
Home Phone:		Business:		Cell:	
Email Address:					
Are you legally entitled to work in Canada?			Yes <input type="checkbox"/>		No <input type="checkbox"/>
Are you over the age of 18 years?			Yes <input type="checkbox"/>		No <input type="checkbox"/>
Have you ever been convicted of a crime for which you have not yet been pardoned?					
Yes <input type="checkbox"/> No <input type="checkbox"/>					
If a conditional offer of employment is made, we will require a current police check.					
Have you ever been employed by South Bruce? Yes <input type="checkbox"/> No <input type="checkbox"/>					
If yes, date last employed					

## B-1 EDUCATIONAL BACKGROUND

Highest level of education successfully completed:
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## OTHER LICENSES AND CERTIFICATES

CPR <input type="checkbox"/>	Expiry Date:
First Aid <input type="checkbox"/>	Expiry Date:
Defibrillation <input type="checkbox"/>	Expiry Date:
Valid Ontario Driver's License <input type="checkbox"/> Class Conditions	Expiry Date: Clear Drivers Abstract? Y/N
Other	Date:
Other	Date:
Other	Date:

## B-2 RELATED SKILLS OR TRAINING

<p>Previous firefighting or emergency response experience? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Location: Length of time:</p>
<p>Previous military or police experience: Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, please describe:</p>
<p>Other experience that may apply to this position: Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, please describe:</p>
<p><b>Related Skills:</b> Indicate skill level by checking the box after the appropriate number and providing an explanation.</p> <p>1 – A trade, license, recognized certificate, or extensive experience</p> <p>2 – Advanced skill level and/or post-secondary courses or apprenticeships</p> <p>3 – Familiarity acquired through personal experience, high school courses, or related training</p>

1=vast experience 2= typical experience 3= no experience			
Mechanics	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>
Pumps, valves, or sprinklers	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>
Electrical systems	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>
Electronic systems	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>
Computer technology	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>
Breathing apparatus or scuba diving	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>
Building construction or design	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>
Blueprint reading	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>
Firefighting tasks	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>
Rescue procedures	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>
Athletic sports or skills	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>
Languages	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>
Occupational health and safety	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>
Office equipment	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>
Keyboarding, filing, or telephone skills	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>
Public speaking	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>
Teaching, facilitation, or coaching	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>
Events coordination, e.g., fundraising	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>
Radio communication	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>
Medical or health sciences	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>
Professional driver	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>
Heavy equipment operation	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>

**C - WORK EXPERIENCE (Beginning with current or most recent experience):**

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1.	Employer:	Duration of Employment:
Address:		Supervisor:
Job Title:		
May we contact this employer? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, phone number:		

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2.	Employer:	Duration of Employment: :
Address:		Supervisor:
Job Title:		
May we contact this employer? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, phone number:		

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3.	Employer:	Duration of Employment: :
Address:		Supervisor:
Job Title:		
May we contact this employer? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, phone number:		

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If invited for an interview, please bring copies of all current certifications, licenses, and diplomas.

You are welcome to submit your application for employment to the attention of the  
Fire Department

South Bruce Fire Rescue  
21 Gordon St E P O Box 540  
Teeswater, ON  
519-392-6623

MILDMAY STATION : mildfire@southbruce.ca  
TEESWATER STATION: teeswaterfire@southbruce.ca

## Conditions of Acceptance:

I affirm and certify that the information given on, or attached to, this application is true and correct. I understand that any falsification of statements, misrepresentation, deliberate omission, or concealment of information may be considered just cause for immediate dismissal.

I authorize the Fire Chief or designate to contact my references or previous employers as indicated.

I understand that, as a condition of employment, I am expected to complete a Physical Demands Analysis as directed by the Municipality. A firm offer of employment will be contingent on meeting the physical requirements of the position.

I understand that a conditional offer of employment will include the requirement to provide the Municipality of South Bruce South Bruce Fire Rescue with a current police check, driver abstract, and medical report.

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**Signature of Applicant**

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**Date:**

Personal information is collected under the authority of the *Municipal Freedom of Information and Privacy Act* and will be used for candidate selection purposes only. This application form complies with the *Ontario Human Rights Code*.